

Chief Executive  
20 May 2009  
Democracy



**SELKIRK COMMON GOOD FUND  
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u><b>Applicant Details</b></u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Jenni Borthwick Chairperson Knowepark Parent Partnership C/O Knowepark Primary School Curror Street Selkirk</p>
<p>Address to which payment should be made:</p>	<p>Knowepark Parent Partnership C/O Knowepark Primary School Curror Street Selkirk TD7 4HF</p>
<p><u><b>Activities</b></u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>The Knowepark Parent Partnership consists of parent volunteers who work together to support the school in a variety of ways.</p> <p>We organise regular fundraising events so that we can provide the school with new play and teaching resources as well as subsidising the cost of school trips so that all classes can enjoy an inspiring educational experience out-with the school environment. This session we have donated over £2500 towards trips, nursery equipment, playground toys and classroom resources.</p> <p>The KPP hold termly meetings with management staff, working closely with them both to represent parental viewpoints within school decision making and to help the school to strengthen links with the parent community. The link between parental engagement and pupil success is well documented and the Parent Partnership play a key role in helping the school to develop this. We can also speak on behalf of the school and for the parents when issues arise which need to be raised with SBC.</p> <p>Finally, the KPP works to bring local businesses and community members into partnership working with the school. Recently local businesses have donated time and skills to the first stage of our playground improvements. We have also engaged with Developing the Young Workforce to widen pupil access to work-related educational opportunities within the town.</p>

Assistance Requested

Please indicate the sum requested and the purpose for which it will be used:

The outside area at Knowepark Primary School is almost entirely tarmac and the Parent Partnership has already started making improvements as part of a large-scale vision to transform the outdoor spaces at the school to provide greater opportunities for pupils to connect with nature, grow edibles and benefit from high quality outdoor education.

This next phase of our plans will transform a section of underused playground into a professionally designed, organic, sustainable edible growing space. Pupils will be actively engaged with growing and using the produce. Class visits, staff training & volunteer input will promote deeper experiential learning and inspire a school-wide food quality and waste reduction ethos.

During a series of work days supported by parent volunteers and local organisations we will build large wooden planters for fruit trees, soft fruits, herbs, salads and other small edibles. The planting has been professionally designed to be productive within the school calendar and to be low maintenance and hardy. All the growing will be organic.

There are several skilled tradespeople within the parent community to help lead this part of the project and Scottish Gas Network Community Action Programme have offered us a squad of workers for two days of labour and the use of their plant machinery in kind, adding huge value to the budget.

We will install a wormery as well as tumbling and fixed compost bins to allow the school to tackle food waste education and provide a sustainable source of compost and plant food. As funds become available, we will add a shed for storage and a greenhouse to allow pupils to grow edible plants from seed.


Working in partnership with Royal Highland Education Trust we will provide class farm visits, school-based workshops relevant to our project and staff training on how to deliver high quality cookery lessons.

Upper school pupils will be responsible for the regular maintenance of the garden which will provide a much-needed resource for outdoor learning and teaching about sustainability, science and technology. The garden will not only provide the school with a hub for outdoor learning but will generate opportunities for cooking produce, selling it at a pop-up shop or school café event, and even making more use of the rejuvenated area of the school grounds for school and community events.

The Parent Partnership is committed to providing a minimum annual funding of £300 to maintain and develop the garden.

The project will bring benefits to all involved, offering parents, carers and the local community a chance to become more involved in the life of the school and providing children with the opportunity to help design, build, plant and take ownership of their garden.

	We are asking for £2000 towards our garden building project. The money will go towards building materials, soil and plants for an edible raised bed garden with compost bins and wormery. A shed, greenhouse, further raised beds and a small orchard area will be added as funds become available (see details below).		
When will the donation be required:	The donation will be required by 21 <sup>st</sup> June 2019		
If this is a one-off project then please give the following details – Date (s):	The work will be carried out during July-September 2019		
Estimated total cost:	Total cost: £6536		
Funds already raised by applicant’s own efforts:	<b>Knowepark Parent Partnership contribution:</b> Wheelbarrow 40 Extra-long hose 50 Watering cans 20 Garden hand tools 60 Gardening gloves 60 Worms for wormery <u>20</u> £250		
Funds raised or expected to be raised from other sources (please state sources):	<b>Costs to be covered by Common Good Fund:</b> Treated timber for raised beds 850 Miscellaneous bolts, screws etc 100 Membrane liner 200 Topsoil 200 Plants 300 Compost bins 200 Wormery and accessories <u>150</u> £2000  <b>Approximate value of labour and plant hire donated in kind by SGN CAP:</b> 8 workers for 2 x 8 hour days @£12/hour £1536  <b>Scottish Borders Forest Trust Grant:</b> Fruit trees 400 Treated timber for raised beds 300 Topsoil <u>50</u> £750  <b>Food4Thought Scottish Government Grant:</b> Supply cover for member of staff to attend support event 200 Travel and subsistence 50 Treated timber for raised beds 450 Miscellaneous bolts, screws etc 50 Membrane liner 100 Topsoil 100 Plants 150 Polycarbonate greenhouse 400 Garden shed <u>500</u> £2000  £6536		

<p><u>Other information</u></p> <p>If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>A dedicated team of parent volunteers are already working hard to improve the outdoor space at Knowepark and we have planned this project so that the Common Good grant, our own KPP resources and the in-kind contribution from SGN CAP will allow the basic project to go ahead. Grants from SBFT and Food4Thought are not absolutely essential but will allow the project to develop more quickly if they are granted.</p>
<p><u>Declaration</u></p> <p>I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed: </p> <p>Position Held: Chairperson, Knowepark Parent Partnership</p> <p>Date: 17/5/19</p>	
<p><b>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</b></p>	
<p>This completed form, accounts and any supporting details should be submitted to Fiona Walling, Democratic Services, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA. Telephone 01835 826504 email <a href="mailto:fwalling@scotborders.gov.uk">fwalling@scotborders.gov.uk</a></p>	

## KNOWEPARK PARENT PARTNERSHIP

### Independent Examiner's Report

I have examined the statements and records for the period ended 30 April 2019 for the Knowepark Partnership which is run by the Fundraising Committee of Knowepark Primary School. I have obtained all the relevant information and explanations and have not identified any concerns regarding these accounts.

I certify that these accompanying records present an accurate picture of the activities and transactions undertaken throughout this period and of the financial position at the 30 April 2019.

Signature .....

Name DIANE MARTIN

Date 6 May 2019

